



## ANNUAL MEETING

Wednesday 17 September 2008 4:00pm – 5:15pm  
Glenelg Shire Offices, Portland

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### MINUTES

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#### PRESENT

Bruce du Vergier (Chair)  
Pam Godfrey Smith  
Sue Brumby  
Adele Kenneally  
Annette Hinchcliffe  
Sarah Seekamp  
Nick Starkie  
Sheila Bramall  
Julie Amor  
Becky Morton  
Larry Neeson  
Rachael Ryan  
Marieke Dam  
Merrilyn Risk  
Lynne Roberts  
Linda Malseed  
Marcia Webb  
Sam Sharp  
Richard Weatherly  
Geoff White  
Rosie Rowe  
Vicki Barbary  
Fiona Heenan  
Jo Brown  
Elise Armitage  
Sally Jarvis  
Kay Diana

Community Connections  
Dartmoor Bush Nursing Centre  
Western District Health Service  
Glenelg Shire Council  
Portland District Health  
Glenelg Outreach  
Western District Health Service  
Casterton Memorial Hospital  
Kyeema  
Western District Health Service  
Dept. of Human Services  
Portland District Health  
Community Connections  
Community Connections  
Community Connections  
Southern Grampians Shire  
DHS  
Glenelg Shire Council  
Guest  
Glenelg Shire Council  
Southern Grampians Glenelg Primary Care Partnership  
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#### APOLOGIES

Aspire  
Mulleraterong Centre  
Brophy Family & Youth Services Inc  
Neighbourhood Houses  
South West Sports Assembly  
RMIT

**1. Introduction & Welcome:** Mayor Geoff White (Glenelg Shire) welcomed attendees and introduced those present. Bruce du Vergier (Chair) welcomed attendees and noted apologies.

## **2. Financial Report – Nick Starkie, Western District Health Service**

Nick Starkie presented the Auditor's Report, Balance Sheet and Revenue/Expenditure report for 2007/08 (*hard copy provided to all attendees*). Key points include:

- Auditor's report states that financial report is a fair representation of the financial position of the PCP;
- Income and expenditure 07/08 = \$465,045. Cash reserve = approx. \$328,341
- Investment of \$250,000 with NAB for 6 months at 8% interest.
- Nick noted that the PCP budget was being managed to achieve a nil surplus/deficit, with any surplus incorporated into a cash reserve for the next financial year.
- PCP finances are being monitored by the Finance Sub-Committee which meets monthly and includes attendance by WDHS Finance. The PCP is in a strong position to move forward.

## **3. Year in Review: Rosie Rowe, Executive Officer, SGG PCP**

Bruce introduced Rosie and noted her resignation from PCP due to her new appointment as Deputy Director of Community Services with WDHS.

Rosie Rowe provided a powerpoint presentation incorporating artworks from local artists. Hard copy of the report was distributed to all attendees. (*Report available on PCP website: [www.sggpcp.com](http://www.sggpcp.com)*).

Strategic Priorities:

- Action on community issues
  - Drought / Climate Change
  - Water Fluoridation
  - Arts
  - GFYL
- System efficacy
  - Integrated Planning
  - Integrated Chronic Disease Management
  - Service Coordination
- Effective and efficient partnership
  - Staffing/Office
  - Partnership Evaluation
  - Activity Evaluation
  - Communication/Profile
  - Consulting Services
- Financial viability
  - New funding – A & D Plan, Healthy Relationships, Community Arts, Heatwave, Gambling
  - Investment of \$250,000 (equivalent to core funding)

Rosie thanked the PCP membership and Executive Committee members for their participation. Rosie particularly thanked Bruce du Vergier, PCP Chair, and Jim Fletcher, CEO of WDHS, for their availability and support. Final thanks were extended to the PCP team for all of their enthusiasm and commitment.

## **4. Presentation from the Chair: Bruce du Vergier, CEO Community Connections**

- Bruce acknowledged Rosie and the team on a creative, productive and inspiring year.
- Bruce highlighted the critical role PCP plays in bringing thoughts and ideas together and finding solutions
- Outcomes being recognised at State & Federal level
- Bruce advised it will be his last meeting as chair after 6 years

## 5. Business Arising: Bruce du Vergier

### i) Nominations to Executive Committee for 2008/09 - Nominations received from:

#### Health Services: (2 voting positions)

- WDHS
- Portland District Health

#### Local Govt: (2 voting positions)

- Southern Grampians Shire
- Glenelg Shire

#### Small Rural Health Services: (3 voting positions)

- Casterton Memorial Hosp
- Heywood Rural Health
- Dartmoor Bush Nursing Centre (also representing Balmoral BNC)

#### Community Agencies: (3 voting positions)

- Community Connections
- Kyeema Disability Service
- ASPIRE

Bruce duly declared all nominating agencies elected to the Executive Committee.

### Nominations for Chairperson

Bruce du Vergier led proceedings to elect a replacement Chairperson. Nomination and seconder received for Kevin O'Brien. Kevin has advised he would accept nomination. Members endorsed nomination and elected Kevin.

### ii) Proposed new Partnership Agreement – Bruce du Vergier

Bruce noted that all members had received a copy of the proposed Partnership Agreement. Key aspects of the Agreement include:

- adoption of a plain English, less legalistic approach
- membership to include non-primary care organizations
- no financial arrangements between members
- the term 'partners' replaces 'members'
- Executive Committee membership includes:
  - new category of membership for non-primary care organisations
  - two consumer representatives (change from one)
  - three representatives from small health services/bush nursing centre (change from two)
- Consulting Services provision to recognise the emerging fee for service work being undertaken for agencies

Bruce noted that a vote by PCP members prior to the Annual Meeting resulted in the unanimous acceptance of the Partnership Agreement. It is now adopted as the new Agreement.

## 6. Launch of the new PCP Logo and Thanks to PCP Chair – Adele Kenneally

- The two new PCP (general PCP and PCP Consulting Service) logo's reflect a contemporary, modern and mature design with the tagline "making a difference" reflecting the PCP's vision. The 2 circles are interlinked representing the integration of effort from a variety of sectors.
- Adele also noted that it was the end of an era with Bruce stepping down as Chair. She thanked Bruce for his efforts over the past 6 years and presented a gift of appreciation.

## 7. Guest Speaker: Richard Weatherly, Environmental Consultant, Farmer & Artist.

- Richard noted that climate change is inevitable and has been happening since the beginning of time
- Highlighted white man is the only species to survive without adapting to climate change
- Commended framework, noting Rosie & Anita have shown the importance of looking forward and of community resilience
- Launch of PCP's 'Climate Change Adaptation: A Framework for Local Action'

Rosie thanked Richard and presented a gift of appreciation.

**Close: 5:15pm** Drinks and singing from Music Glenelg Aquarelle Sostenuto